

**Sigma Tau Delta Meeting
Zeta Epsilon Chapter
Boise State University**

September 7, 2005

Present: Patri Thompson, Cherrie Moore, Kim Lock, Terry Allen

Meeting called to order 2:50 p.m. by Kim Lock, President, and the following items presented:

Volunteers are needed for the BSU Student Organization Fair on Tuesday, September 13, for one-hour segments from 10:00 to 11:00, 11:00 to noon, and noon to 1:00. The 1:00 to 2:00 time slot has been filled. Materials on the table will include standing posters. Patri will make a banner with the words "English Honor Society" printed on it, to counter the popular misconception that Sigma Tau Delta is a sorority. A red table covering is needed.

Several fund raising possibilities were discussed. A yard sale/bake sale is scheduled for Saturday, September 24, at Terry's home in the North End. Patri will email information to members and English Department faculty regarding picking up donated goods, baked goods, and volunteer opportunities at the sale and at the pricing party on Friday, 9/23, at 5:30pm. Patri will provide rags, pricing stickers, and plastic bags, and will bring some of our Valentine chocolate inventory; Terry will provide clothes racks; Cherrie will make five big, neon-colored posters. Kim will contact the Idaho Statesman to place an ad and will bring some of her delicious herbal teas to sell.

Kim will get containers, make signs, and send an email to members regarding collecting old inkjet cartridges and cell phones to raise funds. Collection boxes will be placed in the English Department faculty mail room and in the Writing Center. Kim may ask for a volunteer to take on this project so that he or she has a chance to participate in our fundraising efforts.

Participation in the Academic Decathlon was discussed as another source of fund raising. Cherrie will follow up.

Kim presented the possibility of working at concessions stands at the Idaho Center and Pavillion. Cherrie agreed to read the extensive contract. Kim will contact other Student Organization leaders to learn about their experience with concessions.

Other fund raising ideas included a car wash, t-shirt sales, and greeting card sales. Patri will make mock-ups of cards and possibly bookmarkers that we could sell at the EMA book sale.

Other items presented by Kim included the Chapter report to National, which she is preparing.

Kim asked for ideas about how to calculate members' service and fundraising efforts with helping them with travel expenses to the National Conference.

Kim will email information to members directing them to the website for information about scholarship opportunities.

It is noted that Jacky O'Connor will be eligible next year for nomination as outstanding STD Faculty Advisor.

Kim will apply for a Service Award for the Chapter, in connection with volunteer work for Adopt-a-Family. This application is due May 30th.

Kim will email members with details and deadlines regarding the conference in Portland, March 29th through April 2nd, which coincides with Spring Break.

Patri and Echo are in the process of updating the website, which will include information about officers, a calendar and events page, conference information, poetry contest information/winners' poems, and the addition of new minutes. Kim will check the history and accomplishments page.

Two service projects are required during the academic year. Kim will find out the dates of future Service Saturdays and will recruit members for volunteering. Fifty percent of the total membership should participate; family and friends may be included in that number.

Kim proposed more involvement from the EMA with the Adopt-a-Family service, and will arrange a meeting with Zach to share information regarding duties. She will also check on the possibility of requesting a family with a smaller number of family members than last year.

The chapter's budget is to be submitted by January 31st by Cherrie and Kim. Cherrie will create an Excel spreadsheet to track our deposits and payments, and will email the spreadsheet to Kim at the end of each month. A manila envelope labeled with Cherrie's name will remain in the STD mailbox in the English dept. mailroom for financial receipts. She will check it regularly. Cherrie will attend the ASBSU "Get Organized" meeting on 9/16 and Kim will attend on 9/20.

A theater night in October or November and attendance at local Distinguished Writers readings or movies at the Flicks were suggested as potential fun group activities.

The meeting was adjourned at 4:00 p.m.